



Avery-Mitchell-Yancey Regional Finance Officer Job Opening

This position is for a full-time Finance Officer at the Avery-Mitchell-Yancey Regional Office location in Burnsville. Seeking a highly motivated individual to work in a fun team environment. An employee in this position assists the Regional Library Director in fiscal management of all federal, state, and local funds. Must possess a knowledge of basic accounting principles and financial reporting; must have an excellent eye for detail and meticulous record keeping. Education & Experience: Prefer a Bachelor's degree in Accounting or Business Management. Prefer a candidate who is familiar with QuickBooks. Experience in bookkeeping or accounting is highly preferred. Preference given to those individuals who are familiar with nonprofit work establishments. Submit (1) cover letter, (2) brief resume, (3) names of at least three references from former employers. No personal references. Incomplete applications will not be considered. Send application as an attachment to director@amyregionallibrary.org
Applications must be received by March 15.